

Philpots Manor School

for children with special needs

JOB DESCRIPTION & PERSON SPECIFICATION

Class Teacher

Job Description

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:

To provide outstanding teaching and learning within the classroom to secure high attainment of students. To collaborate effectively with colleagues to design and deliver an engaging curriculum.

Main duties and responsibilities:

Key responsibilities:

- Provide a safe, nurturing classroom and school environment that helps students to develop as learners;
- Consistently plan, resource and deliver lessons that allow stimulating and enjoyable learning to take place to young people aged 7 – 19. To include accredited courses and qualifications up to GCSE standard;
- Supervision of TA's within the classroom;
- Ensure that all students are given quality feedback in order to make rapid and sustained progress;
- Contribute to the development of sound literacy skills for all students;
- Help to maintain/establish excellent standards of behaviour for learning across the School;
- In discussion with the Deputy Head of Teaching and Learning, plan and prepare engaging lessons based on agreed schemes of work;
- Teach engaging and effective lessons that motivate, inspire and improve student attainment;
- Use regular assessments to monitor progress and set targets and determine appropriate intervention;
- Ensure that all students achieve at chronological age level or, if well below level, make significant and continuing progress towards achieving at level;
- Maintain regular and productive communication with parents, to report on progress, sanctions and rewards and to relay other relevant information;
- Maintain accurate student data that can be used to make teaching more effective;
- In conjunction with the Deputy Head of Learning and Education, identify the intervention needs of students and appropriate strategies to improve attainment.

Other:

- Develop a culture that is committed to high achievement and where the learning of students is our constant focus;
- Working with the Management Group to promote a positive working culture and high quality teaching and learning;

	• Support the Management Group in the development and implementation of change; • Work with students, staff and parents to promote consistently excellent behaviour for learning and caring, respectful relationships with others; • Undertake professional development and appraisal; • ensure that classroom expectations are enforced and that the school's Behaviour Policy is implemented; • ensure the care of rooms and other spaces, including furnishings and fittings; • ensure the school's Health and Safety policy is implemented and monitored in the department, including appropriate risk assessments when necessary; • Help create a strong school community reflective of our key values; • To assist with the supervision of students during breaks and lunchtimes; • Undertake other responsibilities as directed by the Management Group.
Hours of Work	8.45 until 4.00 Mondays, Tuesdays and Thursdays, 8.45 - 4.30 on Wednesdays 8.45 - 3.30pm on Fridays during term time. The requirement to work additional hours to enable you to fulfil your role. You will be required to participate in 6 Seminar Days a year, Maybo and other training as necessary during school holidays or during term time and other training during lunch breaks in term time.

You may also be required to undertake such other comparable duties as members of the Management Group requires from time to time.

Person Specification

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential These are qualities without which the Applicant could not be appointed	Desirable These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	Method of assessment
Qualifications	Qualified teaching status.		Production of the Applicant's certificates
Experience:	Experience in teaching to young people aged between 7 - 19. Working with children with special educational needs.	Experience of organising and running extra-curricular activities. A knowledge and understanding of Steiner Waldorf curriculum and ethos.	Contents of the Application Form Interview Professional references
Skills/Knowledge	Awareness of NC requirements at all key stage levels Highly skilled classroom practitioner, able to deliver a variety of teaching strategies A strong enthusiasm for teaching and learning The ability to support pupils with SEN. □ Excellent lesson planning Effective behaviour management and motivation The ability to work easily with colleagues and to function as part of a team	ICT competent.	Contents of the Application Form Interview Professional references
Personal competencies and qualities	Well organised and willingness to organise extra-curricular activities both in and outside of the departments. □ Good inter-personal skills when dealing with pupils, parents, staff and the wider An ability to combine rigour and high expectations with personal tact and discretion.		Contents of the Application Form Interview Professional references

	Understand and respect the importance of diverse cultures and faiths within the school, with a commitment to equal opportunities. □ The ability to form and maintain appropriate relationships and boundaries with young people. □ Eagerness to try out new ideas and initiatives, both within and beyond the curriculum		
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